Keokuk Public Library
2022 Iowa Public Library General Information Survey

Section A - General Information

(Reporting period July 1, 2021 to June 30, 2022 - unless otherwise specified)

Due October 31, 2022

Questions relating to COVID-19 are located in sections G, H, and I.

Review the contact information below. Users cannot directly change data for questions A01 to A12. If any information has changed, answer Yes to number A13 and enter a note for the corresponding question. The State Library will verify and update the data. For Section A, report the most current information available.

A01	Library Name	KEOKUK PUBLIC LIBRARY
A02	Library District	SE=Southeast
A03	Street Address	210 N 5TH ST
A04	City	KEOKUK
A05	Zip ,	52632

Mailing Address

A06	Mailing Address	210 N 5TH ST
A07	City	KEOKUK
A08	Zip	52632

Other Contact Information

A09	County	LEE
A10	Phone	(319) 524-1483
A11	City population (2020 decennial population, do not report estimates)	9,900
A12	Library Size Code	E

A13   Has any information in questions A1 to   No
A12 changed in the past year?

YES, answer YES on the pulldown menu and
enter a correction in a note.

NO - answer NO on the pulldown menu and
continue with question A14.

A14   Library Director/Administrator Name   Monica Winkler

Section B - Paid Staff and Salary Information

Include all paid staff on the library's payroll. Include unfilled positions if a search is currently
underway. Do not report workers paid by other agencies such as Green Thumb employees or work
study students. Do not report workers hired through a cleaning or landscape business. Report all
positions as of June 30, 2022.

B01   Total number of paid librarians   3

B02   Total number of all paid librarian hours   112.50
worked per week

B03   Paid librarians FTE   2.81

B04   Total number of all other paid staff   3

B05   Total number of all other paid staff hours   112.50
worked per week

B06   All other paid staff FTE   2.81

B07   Total number of paid staff   6

B08   Total paid staff FTE   5.62

Levels of Education

B09   How many of the paid librarians from   1
line B01 have an ALA accredited masters of
library science degree?

B10   Total number of hours worked per week   37.50
by librarians from line B09 with an ALA
accredited masters of library science degree

B11   Total FTE librarians with ALA   0.94
accredited masters of library science degree

B12   Starting date of current director in   10/01/2021
director's position (mm/dd/yyyy)

Salary Information

Report the hourly salary for the positions listed below if employed by your library. Do not report one staff member more than once even if they perform multiple jobs. Refer to the instructions for more detailed information on each position. Do not report assistant director or department heads unless that role is part of their official job description. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Only report janitorial/building maintenance staff if they are an employee of the library. Report hourly salary amounts as of June 30, 2022.

B13	Hourly salary of the director	$35.90
B14	Hourly salary of assistant director	N/A
B15	Hourly average salary of department heads	$20.69
B16	Hourly salary of the children's librarians	$20.69
B17	Hourly average salary of library clerks	$16.57
B18	Hourly average salary of shelvers or pages	N/A
B19	Hourly average salary of janitorial or building maintenance employees	N/A

Section C - Capital Income and Expenditures

Capital income is intended to pay for large one-time library purchases. This section should not reflect any income or expenditure used for the regular operations of the library. If your library had any major one-time capital expenditures during FY22 report them in this section. Otherwise, skip to section D.

For Capital Income and Expenditures

Show all sources of capital funds for FY22 (July 1, 2021 - June 30, 2022).

If your library does not receive capital income from a source, enter a 0 (zero).

If your library receives capital income from a source, but the amount is unknown, enter N/A.

Report all capital income and expenditures in whole dollars only. Round to the nearest dollar.

For Capital Income

Report all income for major capital expenditures, by source of income. Include funds received for:

- Site acquisition
- New buildings, additions to buildings, or renovation of library buildings
- Furnishings, equipment, and initial collections for new buildings, additions, or renovations
- Major building updates or repairs including roof, painting, carpeting, furnace, central air, etc.
- New computer hardware and software used to support library operations, link to networks, or run information products
- Replacement and repair of existing furnishings and equipment
- New vehicles
- Other major one-time projects

DO NOT REPORT INCOME FOR:

- Regular purchase of library materials - Report in section D
- Payments for regular operating costs such as utilities, insurance, etc. - Report in section D
- Investments for capital appreciation
- Income passed through to another agency
- Funds unspent in the previous fiscal year (e.g., carryover).

Did your library have any major one-time capital projects in FY22?   Yes

YES - check the box and click the SAVE button to display questions C01 - C06.
NO - Skip to section D.

Capital Income

C01	Capital funds from local government (city, county)	$84,178
C02	Capital funds from state sources	
C03	Capital funds from federal sources	
C04	Capital funds from private sources	
C05	Total capital income	$84,178

Capital Expenditures

C06	Total capital expenditures	$84,178

Section D - Operating Income and Expenditures

OPERATING INCOME

Operating income covers the current and recurrent costs necessary to support the provision of library services. Report income used for operating expenditures by source. Include federal, state, local, and non-governmental income.

REPORT ALL SOURCES OF FUNDS FOR FY22 (JULY 1, 2021 - JUNE 30, 2022).

- If your library does not receive operating income from a source enter a 0 (zero)
- If your library receives operating income from a source, but the amount is unknown, enter N/A
- Report all income in whole dollars only. Round to the nearest dollar

DO NOT REPORT

- Income for capital expenditures as reported in Section C
- Contributions to endowments
- Income passed through to another agency
- Funds unspent in the previous fiscal year – carryover
- The value of any contributed or in-kind services
- The value of any non-monetary gifts and donations
- E-Rate discounts as income

Total Governmental Operating Income

D01   City income received from the city's general fund (exclude income from special levies) $605,894

D02   City income received from special levies $0

D03   County income received from all counties $23,507

D04   Income received from contracting cities in Iowa. Do not report income from your own city on this line. $0

D05   Other governmental income received $0

D06   Total local government operating income received $629,401

D07   State income received from the State Library of Iowa (Enrich Iowa - Direct State Aid, Open Access, ILL Reimbursement) Prefilled and locked by the State Library. $3,778

D08   Other income received from the State of Iowa $3,000

D09   Total state government operating income received $6,778

D10	Total federal government income received	$0

Non-Governmental Operating Income

D11	Total non-governmental grants received	$0
D12	Endowments and gifts received (only report if money was spent in FY22)	$232
D13	Fines and/or fees received	$0
D14	Other income received	$0
D15	Total non-governmental operating income received	$232

Total Operating Income

D16	Total operating income received	$636,411

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

REPORT ALL EXPENDITURES INCLUDING GRANTS AND COOPERATIVE ARRANGEMENTS.

- If your library does not expend operating funds for an item, enter a 0 (zero)
- If your library expends operating funds for an item, but the amount is unknown, enter N/A
- To ensure accurate reporting, consult your business officer or city clerk regarding this section
- Report only money expended during FY22 (July 1, 2021 - June 30, 2022), regardless of when the money may have been received
- Report all expenditures as whole dollars only. Round fractions to the nearest whole dollar

DO NOT REPORT

- The value of free items
- Estimated Costs
- Capital expenditures as reported in Section C
- E-Rate discounts as expenditures

D17	Total salaries and wages expenditures (before deductions)	$247,407

D18　Total employee benefits expenditures (health insurance, Social Security tax, retirement, etc.) This amount cannot be $0. If you are unsure of benefits amount, or this is a volunteer-run library, report N/A.　$121,350

D19　Total staff expenditures　$368,757

D20　Print physical collection expenditures　$30,534

D21　Audio physical collection expenditures -- All physical formats, including tape, CDs, etc. Do not report downloadable expenditures on this line.　$840

D22　Video physical collection expenditures -- All physical formats, including tape, Blu-Ray, DVD, etc. Do not report downloadable expenditures on this line.　$4,630

D23　Other physical collection expenditures for any materials not listed above (puzzles, art prints, puppets, cake pans, etc.)　$0

D24　Total physical non-print collection expenditures　$5,470

D25　Total physical collection expenditures　$36,004

D26　Bridges e-book collection expenditures. Report Bridges e-book expenditures only. Prefilled and locked by the State Library.　$1,098

D27　All other e-book collection expenditures. Report Advantage e-book expenditures on this line.　$5,961

D28　Total e-book collection expenditures　$7,059

D29　Bridges downloadable audio collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.　1,098

D30　All other downloadable audio collection expenditures. Report Advantage downloadable audio expenditures on this line.　$11,477

D31　Total downloadable audio collection expenditures　$12,575

D32　Bridges downloadable video collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.　45

D33　All other downloadable video collection expenditures. Report Advantage downloadable video expenditures on this line.　$0

D34   Total downloadable video collection $45
expenditures

D35   Bridges Magazine expenditures. $0
Prefilled and locked by the State Library.

D36   All other Electronic Information $4,477
collection expenditures. This includes databases,
Freegal, Hoopla, etc. Do not report expenditures
for products subsidized or managed by the State
Library such as Bridges.

D37   Total Electronic Information collection $4,477
expenditures

D38   Total downloadable and Electronic $24,156
Information collection expenditures

D39   Total collection expenditures $60,160

D40   All other operating expenditures (phone, $109,504
lights, heating, cooling, Internet access, insurance,
etc.)

D41   Total of all operating expenditures $538,421

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of items owned by the library at the start of
the fiscal year (July 1, 2021).

NUMBER ADDED DURING FISCAL YEAR - The number of items added to the collection during
the fiscal year (July 1, 2021 - June 30, 2022) whether through purchase or donation.

NUMBER WITHDRAWN DURING FISCAL YEAR - The number of items withdrawn from the
collection during the fiscal year (July 1, 2021 - June 30, 2022) whether through weeding, loss, or
other cause.

NUMBER HELD AT END OF YEAR - The number of items owned by the library at the end of the
fiscal year (June 30, 2022).

E01   Printed books (# of items), held at start   31,818
of year

E02   Printed books (# of items), added during   1,380
year

E03   Printed books (# of items), withdrawn   1,851
during year

E04   Printed books (# of items), held at end of   31,347
year

E05   Bridges e-books, held at end of year.   97,973
Prefilled and locked by the State Library.

E06   All other e-books held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Freading, Hoopla, etc. here.   1,520

E07   Total e-books held at end of year   99,493

E08   Total books (print and e-books), held at end of year.   130,840

E09   Audio materials (# of physical items), held at start of year   678

E10   Audio materials (# of physical items), added during year   20

E11   Audio materials (# of physical items), withdrawn during year   0

E12   Audio materials (# of physical items), held at end of year   698

E13   Bridges downloadable audio materials, held at end of year. Prefilled and locked by State Library.   39,766

E14   All other downloadable audio materials, held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Hoopla, etc. here.   1,057

E15   Total downloadable audio materials, held at end of year   40,823

E16   Total audio materials (physical and downloadable), held at end of year.   41,521

E17   Video materials (# of physical items), held at start of year   3,951

E18   Video materials (# of physical items), added during year   135

E19   Video materials (# of physical items), withdrawn during year   141

E20   Video materials (# of physical items), held at end of year   3,945

E21   Bridges downloadable video materials, held at end of year. Prefilled and locked by the State Library   683

E22   All other downloadable video materials,   930
held at end of year. Include Advantage titles here.
Do not report downloads from Bridges, Freegal,
Hoopla, etc. here.

E23   Total Downloadable video materials,   1,613
held at end of year

E24   Total video materials (physical and   5,558
downloadable), held at end of year

E25   Other library materials (# of physical   1,157
items), held at start of year

E26   Other library materials (# of physical   119
items), added during year

E27   Other library materials (# of physical   2
items), withdrawn during year

E28   Other library materials (# of physical   1,274
items), held at end of year

E29   Total physical items, held at start of year   37,604

E30   Total physical items, added during year   1,654

E31   Total physical items, withdrawn during   1,994
year

E32   Total physical items, held at end of year   37,264

E33   Total downloadable items, held at end of   141,929
year

E34   Total physical and downloadable items,   179,193
held at end of year

Licensed Databases

Refer to the State Library of Iowa's website to determine how databases and other electronic
resources are counted.
https://www.statelibraryofiowa.gov/index.php/libraries/search/survey/cntelecres

E35   Number of licensed databases funded   5
locally or by other non-state funded cooperative
agreements (or consortia) within the state or
region. Include subscription downloadable
services such as Freegal, Freading, Hoopla, etc.
here.

E36   Number of licensed databases funded by   2
the state government or The State Library of Iowa.
Count Brainfuse as 2. Maximum amount for this
line is 2. Prefilled and locked by the State Library.

Section F - Circulation and Use Counts

Circulation

Report circulation for FY22 (July 1, 2021 to June 30, 2022). Circulation should only be counted for items checked out of the library's collection for use outside of the library, including renewals. DO NOT count automatic renewals as circulation. DO NOT count in-house use or computer use as circulation. *COVID-19 Note: make sure to report items checked out through curb-side service as circulation.*

Circulation Transactions of Physical Items

F01	Adult books	19,317
F02	Young adult books	1,037
F03	Children's books	9,618
F04	Video recordings (physical formats)	11,696
F05	Audio recordings (physical formats)	1,135
F06	Serials (physical formats)	369
F07	All other physical items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, WiFi Hotspots, tools, video games, etc.)	424
F08	Total PHYSICAL circulation by material type	43,596

Lines F09 and F10 should be reported as individual counts. They do not need to add up to a total. These counts are part of the physical total as reported on line F08. Do not count electronic use for lines F09 or F10.

F09   Circulation of physical items to the rural   1,217
population of your own county:

F10   Total physical circulation of all materials   5,113
cataloged as "children's"

Use of Downloadable Material

F11   Bridges e-books, including use of   3,973
Advantage titles. Prefilled and locked by the State
Library.

F12   All other e-books - do not count   0
downloads from services such as Freegal,
Freading, Hoopla, etc. on this line. Report that use
on line F25.

F13   Total use of e-books   3,973

F14   Bridges downloadable video recordings,   0
including use of Advantage titles. Prefilled and
locked by the State Library.

F15   All other downloadable video recordings   0
- do not count downloads from services such as
Freegal, Freading, Hoopla, etc. on this line. Report
that use on line F25.

F16   Total use of downloadable video   0
recordings

F17   Bridges downloadable audio recordings,   3,351
including use of Advantage titles. Prefilled and
locked by the State Library.

F18   All other downloadable audio recordings   0
- do not count downloads from services such as
Freegal, Freading, Hoopla, etc. on this line. Report
that use on line F25.

F19   Total use of downloadable audio   3,351
recordings

F20   Bridges electronic serials - including use 49
of Advantage titles. Prefilled and locked by the
State Library.

F21   All other electronic serials - Include RB   0
Digital or similar.

F22   Total use of electronic serials   49

F23   Total use of downloadable materials   7,373

Successful Retrieval of Electronic Information (Database Use)

F24   Successful retrieval of Electronic   1,509
Information from Brainfuse. This used to be called
Licensed database use. Prefilled and locked by the
State Library.

F25   Successful retrieval of all other   3,369
Electronic Information funded locally or by other
non-state funded cooperative agreements. Do not
count users, sessions, website hits, or online
catalog use. This used to be called Licensed
database use. Include downloads from services
such as Freegal, Freading, Hoopla, etc. on this
line.

F26   Total successful retrieval of Electronic   4,878
Information.

Circulation and Use Totals

F27   Total Circulation of physical and   50,969
downloadable materials (This is the same as Total
circulation by material type on previous year's
surveys).

F28   Total Electronic materials use (Total   12,251
downloadable use plus Total successful retrieval
of Electronic Information)

F29   Total Collection use (Total circulation of   55,847
physical and downloadable items plus successful
retrieval of Electronic Information. This is not the
total of F27 + F28).

ILL and Other Use Counts

Interlibrary Loan

The State Library will automatically fill in data from the SILO ILL service. If your library only uses
SILO for ILL, you can skip F30 to F35. Examples of other ILL services are OCLC or print forms.

F30   ILL Received from other libraries using   361
the SILO ILL service. Prefilled and locked by the
State Library.

F31   ILL Received from other libraries using   0
all other ILL services. Do not report SILO ILL on
this line.

F32   Total Interlibrary Loan received from   361
other libraries

F33   ILL Provided to other libraries using the   268
SILO ILL service. Prefilled and locked by the
State Library.

F34   ILL Provided to other libraries using all   0
other ILL services. Do not report SILO ILL on
this line.

F35   Total Interlibrary Loan provided to other   268
libraries

Other Use Counts

F36   Current total number of registered users   4,286
as of June 30, 2022

F37   Door count annually - do not count   18,259
curbside delivery or other services provided while
the library is physically closed to the public as
door count

F38   Is annual door count based on an annual   CT - Annual Count
count (i.e. with a door counter) or an annual
estimate based on a typical week or weeks?
Choose one of the options listed below. If unsure,
leave blank and skip to F39.

F39   Total number of reference transactions   5,854
annually

F40   Is number of annual reference   CT - Annual Count
transactions based on annual count (i.e. year-long
tally marks) or an annual estimate based on a
typical week or weeks? Choose one of the options
below - if unsure, leave blank and skip to F41.

F41   Number of Internet computers for public   12
use

F42   Number of uses of public Internet   1,790
computers ANNUALLY

(You may count a typical week and multiply by
52)

F43   Is the number of uses of public Internet   CT - Annual Count
computers based on an annual count (i.e., year-
long tally marks) or an annual estimate based on a
typical week or weeks? Choose one of the options
listed below. If unsure, leave blank and skip to
F44.

F44   Number of wireless sessions annually -   17,872
for libraries subscribing to the statewide WhoFi
service. Prefilled and locked by the State Library.

F45   Number of wireless sessions annually -   N/A
for libraries without the statewide WhoFi service.

F46   Total number of wireless sessions   17,872
annually

F47   Is number of wireless sessions based on   CT - Annual Count
an annual count (i.e. year-long tally marks) or an
annual estimate based on a typical week or weeks?
Choose one of the options listed below. Libraries
that use WhoFi only should report as an annual
count. If unsure, leave blank and skip to F48.

F48   Website visits for libraries with a PLOW 0
website annually. Prefilled and locked by the State
Library.

F49   Website visits for all other libraries   15,366
annually. Libraries unable to collect a count of
their website visits should report **N/A.** Libraries
without websites should report **-3.**

F50   Total website visits annually   15,366

Section G - Programs and Content Recordings

Intro and Children 0-5

LIBRARY PROGRAMS

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

INCLUDE

- All program sessions that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, do not include a homeschooling group hosting a speaker in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, do not report "make and take" bags or coloring pages as a program. Report these self-directed activities on questions G115 to G123
- Recorded presentations of program content. Report these on questions G109 to G114.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, do not include sharing a video from an author's website of him or her reading a book.

Tips for reporting programs and attendance.

- When reporting the number of programs count the total number of events. A story time held once a week for a year is counted as 52, not as one.
- When reporting attendees count total number of attendees regardless of the age. A children's program attended by 10 children and 10 adults is counted as 20, not as 10.
- Live, virtual programs are conducted via a Web conferencing or webinar platform during which a library staff member (or other party sponsored by the library) is presenting to or interacting with an audience in real-time. These are considered programs for survey purposes and should be added into programming counts as indicated below.

- Recordings of program content include video or audio recordings created by a library staff person (or other party sponsored by the library) and posted to a video or audio hosting platform for the audience to view tor list to on-demand. Do not include promotional or marketing content. Recordings of program content are counted separately from live programs as indicated below.
- If a program is hybrid (i.e., in-person and virtual) then report it as in-person. Do not double count.
- WhoFi/Non-WhoFi - we prefill and lock data from WhoFi for libraries that use that service. If you did not use the WhoFi service fill out the non-WhoFi questions. The total number of WhoFi and non-WhoFi programs will equal the total number of programs offered in each category.

Children Ages 0-5

G01   Total number of live, in-person, onsite   0
library programs for children ages 0-5 from
WhoFi. Prefilled and locked by the State Library

G02   Total number of live, in-person, onsite   49
library programs for children ages 0-5 non-WhoFi

G03   Total number of live, in-person, onsite   49
library programs for children ages 0-5

G04   Total number of people attending live,   0
in-person, onsite library programs for children
ages 0-5 from WhoFi. Prefilled and locked by the
State Library

G05   Total number of people attending live,   406
in-person, onsite library programs for children
ages 0-5 non-WhoFi

G06   Total number of people attending live,   406
in-person, onsite library programs for children
ages 0-5

G07   Total number of live, in-person, offsite   0
library programs for children ages 0-5 from
WhoFi. Prefilled and locked by the State Library.

G08   Total number of live, in-person, offsite   0
library programs for children ages 0-5 non-WhoFI

G09   Total number of live, in-person, offsite   0
library programs for children ages 0-5

G10   Total number of people attending live,   0
in-person, offsite library programs for children
ages 0-5 from WhoFi. Prefilled and locked by the
State Library.

G11   Total number of people attending live, in-person, offsite library programs for children ages 0-5 non-WhoFi   0

G12   Total number of people attending live, in-person, offsite library programs for children ages 0-5   0

G13   Total number of live, virtual library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.   0

G14   Total number of live, virtual library programs for children ages 0-5 non-WhoFi   0

G15   Total number of live, virtual library programs for children ages 0-5   0

G16   Total number of people attending live, virtual library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.   0

G17   Total number of people attending live, virtual library programs for children ages 0-5 non-WhoFi   0

G18   Total number of people attending live, virtual library program for children ages 0-5   0

G19   Total number of library programs for children ages 0-5   49

G20   Total number of people attending library programs for children ages 0-5   406

Children 6-11

Children Ages 6-11

G21   Total number of live, in-person, onsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.   0

G22   Total number of live, in-person, onsite library programs for children ages 6-11 non-WhoFi   119

G23   Total number of live, in person, onsite   119
library programs for children ages 6-11

G24   Total number of people attending live,   0
in-person, onsite library programs for children
ages 6-11 from WhoFi. Prefilled and locked by the
State Library.

G25   Total number of people attending live,   1,556
in-person, onsite library programs for children
ages 6-11 non-WhoFi

G26   Total number of people attending live,   1,556
in-person, onsite library programs for children
ages 6-11

G27   Total number of live, in-person, offsite   0
library programs for children ages 6-11 from
WhoFi. Prefilled and locked by the State Library.

G28   Total number of live, in-person, offsite   0
library programs for children ages 6-11 non-
WhoFi

G29   Total number of live, in-person, offsite   0
library programs for children ages 6-11

G30   Total number of people attending live,   0
in-person, offsite library programs for children
ages 6-11 from WhoFi. Prefilled and locked by the
State Library.

G31   Total number of people attending live,   0
in-person, offsite library programs for children
ages 6-11 non-WhoFi

G32   Total number of people attending live,   0
in-person, offsite library programs for children
ages 6-11

G33   Total number of live, virtual library   0
programs for children ages 6-11 from WhoFi.
Prefilled and locked by the State Library.

G34   Total number of live, virtual library   0
programs for children ages 6-11 non-WhoFi

G35   Total number of live, virtual library   0
programs for children ages 6-11

G36   Total number of people attending live,   0
virtual library programs for children ages 6-11
from WhoFi. Prefilled and locked by the State
Library.

G37   Total number of people attending live,   0
virtual library programs for children ages 6-11
non-WhoFi

G38   Total number of people attending live,   0
virtual library programs for children ages 6-11

G39   Total number of library programs for   119
children ages 6-11

G40   Total number of people attending library   1,556
program for children ages 6-11

Young Adults

Young Adults Ages 12-18

G41   Total number of live, in-person, onsite   0
library programs for young adults from WhoFi.
Prefilled and locked by the State Library.

G42   Total number of live, in-person, onsite   89
library programs for young adults non-WhoFi

G43   Total number of live, in person, onsite   89
library program for young adults

G44   Total number of people attending live,   0
in-person, onside library programs for young
adults from WhoFi. Prefilled and locked by the
State Library.

G45   Total number of people attending live,   394
in-person, onsite library programs for young
adults non-WhoFi

G46   Total number of people attending live,   394
in-person, onsite library programs for young
adults

G47   Total number of live, in-person, offsite   0
library programs for young adults prefilled from
WhoFi. Prefilled and locked by the State Library.

G48   Total number of live, in-person, offsite   0
library programs for young adults non-Who-fi

G49   Total number of live, in-person, offsite   0
library programs for young adults

G50   Total number of people attending live,   0
in-person, offsite library programs for young
adults from WhoFi. Prefilled and locked by the
State Library.

G51   Total number of people attending live,   0
in-person, offsite library programs for young
adults non-WhoFi

G52   Total number of people attending live,   0
in-person, offsite library programs for young
adults

G53   Total number of live, virtual library   0
programs for young adults from WhoFi. Prefilled
and locked by the State Library.

G54   Total number of live, virtual library   0
programs for young adults non-WhoFi

G55   Total number of live, virtual library   0
programs for young adults

G56   Total number of people attending live,   0
virtual library programs for young adults from
WhoFi. Prefilled and locked by the State Library.

G57   Total number of people attending live,   0
virtual library programs for young adults non-
WhoFi

G58   Total number of people attending live,   0
virtual library program for young adults

G59   Total number of library programs for   89
young adults

G60   Total number of people attending library   394
program for young adults

Adult

G61 Total number of live, in-person, onsite 0
library programs for adults prefilled from WhoFi.
Prefilled and locked by the State Library.

G62 Total number of live, in-person, onsite 243
library programs for adults non-WhoFi

G63 Total number of live, in person, onsite 243
library program for adults

G64 Total number of people attending live, 0
in-person, onside library programs for adults
prefilled from WhoFi. Prefilled and locked by the
State Library.

G65 Total number of people attending live, 1,034
in-person, onsite library programs for adults non-
WhoFi

G66 Total number of people attending live, 1,034
in-person, onsite library programs for adults

G67 Total number of live, in-person, offsite 0
library programs for adults prefilled from WhoFi.
Prefilled and locked by the State Library.

G68 Total number of live, in-person, offsite 3
library programs for adults non-WhoFI

G69 Total number of live, in-person, offsite 3
library programs for adults

G70 Total number of people attending live, 0
in-person, offsite library programs for adults
prefilled from WhoFi. Prefilled and locked by the
State Library.

G71 Total number of people attending live, 133
in-person, offsite library programs for adults non-
WhoFi

G72 Total number of people attending live, 133
in-person, offsite library programs for adults

G73 Total number of live, virtual library 0
programs for adults prefilled from WhoFi.
Prefilled and locked by the State Library.

G74   Total number of live, virtual library programs for adults non-WhoFi   2

G75   Total number of live, virtual library programs for adults   2

G76   Total number of people attending live, virtual library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.   0

G77   Total number of people attending live, virtual library programs for adults non-WhoFi   4

G78   Total number of people attending live, virtual library program for adults   4

G79   Total number of library programs for adults   248

G80   Total number of people attending library program for adults   1,171

General Interest

General Interest - For All Ages

G81   Total number of live, in-person, onsite, general interest library programs from WhoFi. Prefilled and locked by the State Library.   0

G82   Total number of live, in-person, onsite general interest library programs non-WhoFi   0

G83   Total number of live, in person, onsite general interest library programs   0

G84   Total number of people attending live, in-person, onsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.   0

G85   Total number of people attending live, in-person, onsite general interest library programs non-WhoFi   0

G86   Total number of people attending live, in-person, onsite general interest library programs   0

G87   Total number of live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.   0

G88   Total number of live, in-person, offsite general interest library programs non-WhoFI   0

G89   Total number of live, in-person, offsite general interest library programs   0

G90   Total number of people attending live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.   0

G91   Total number of people attending live, in-person, offsite general interest library programs non-WhoFi   0

G92   Total number of people attending live, in-person, offsite general interest library programs   0

G93   Total number of live, virtual, general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.   0

G94   Total number of live, virtual, general interest library programs non-WhoFi   0

G95   Total number of live, virtual, general interest, library programs   0

G96   Total number of people attending live, virtual, general interest programs prefilled from WhoFi. Prefilled and locked by the State Library.   0

G97   Total number of people attending live, virtual, general interest programs non-WhoFi   0

G98   Total number of people attending live, general interest, virtual library programs   0

G99   Total number of live general interest library programs   0

G100   Total number of people attending live general interest library programs   0

G101   Total number of live, in-person, onsite library programs   500

G102   Total number of live, in-person, offsite library programs   3

G103   Total number of live, virtual library programs   2

G104   Total number of people attending live, in-person, onsite library programs   3,390

G105   Total number of people attending live, in-person, offsite library programs   133

G106   Total number of people attending live, virtual library programs   4

G107   Total number of live library programs   505

G108   Total number of people attending live library programs   3,527

Content Recordings and Patron Directed Activities

Program Content Recordings

A program content recording is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming). Only include program presentations posted during the reporting period. Regardless of the number of platforms on which a presentation is posted, count each unique presentation only once. Include program sessions hosted on Facebook Premiere that are not facilitated by a staff member.

The count of views of asynchronous program presentations for a period of THIRTY (30) days after the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year). For program presentations made available via Facebook, count unique 1-minute views of each video. For those made available via other platforms, count unique views of each video. For recorded program presentations that are recordings of live, virtual program sessions, exclude live attendance; live attendance should have already been counted on lines G18, G29, G55, G78, or G95.

G109   Total number of program content recordings from WhoFi. Prefilled and locked by the State Library   0

G110   Total number of program content recordings non-WhoFi   14

G111   Total number of program content recordings   14

G112   Total number of views of program content recordings from WhoFi. Prefilled and locked by the State Library   0

G113   Total number of views of program content recordings non-WhoFi   2,232

G114   Total number of views of program content recordings   2,232

Patron-Directed Activities

Below is a list of activities that are patron directed and sometimes known as passive, self-directed, or indirect programming. All answers are prefilled with 0. If you do not provide a listed service you can leave it as a 0. If you provide a service but are unsure of how many times it was used, answer with an estimate, or N/A. Otherwise provide the number of times each service is used ANNUALLY. Do not count the number of items created, only count the number of times a service is used. Do not include anything provided as a part of a library sponsored, in-person, program. These counts should be accounted for in the programming counts listed above. For example, do not count coloring sheets used as part of a live, in-person, program as an indirect activity.

G115 Total number of make and take kits provided   367

G116 Total number of coloring sheets provided 1,269

G117 Total number of scavenger hunt participants   0

G118 Total number of trivia contest participants   0

G119 Total use of library's maker space service 0

G120 Total use of STEAM/STEM services   0

G121 Total number of story-walk participants 0

G122 Total number of reading log participants 299

G123 List any other patron-directed activities, list one activity per box. To add more than one activity, click the "Add Activity" button.

Name of activity only, do not include a use count.   Jolabokaflot

Section H - Library Buildings - Hours and Square Footage

Make sure to consider closures due to COVID-19 when calculating number of hours and weeks open. For example, if your library is normally open for 52 weeks, but was closed for 20 weeks and open for 32 weeks, due to COVID-19, report 32 on line H02.

H01 Total number of hours open to the public 2,704
during FY22 (July 1, 2021 to June 30, 2022) at the main library only. Report actual number of hours open rather than scheduled hours open.

H02 Total number of weeks open to the   52
public during FY22 (July 1, 2021 to June 30, 2022) at the main library only (round to the nearest whole number of weeks). Report actual weeks open rather than scheduled weeks open.

H03 Square footage of main library. Prefilled 17,623
and locked by the State Library.

H04   Total number of weeks the main library   0
was closed to the public during FY22 (July 1,
2021 to June 30, 2022) due to COVID-19.

H05   Total number of weeks the main library   0
had limited occupancy during FY22 (July 1, 2021
to June 30, 2022) due to COVID-19.

Section H Totals

H12   Total number of hours open annually at   2,704
the main library and all branches. (Click the
SAVE button to calculate the total.)

H13   Total number of weeks open annually at   52
the main library and all branches (Click the SAVE
button to calculate the total.)

H14   Total square footage of main and all   17,623
branch libraries (Click the "SAVE" button to
calculate the total.)

Section I - COVID 19 related questions

The following questions were added in the FY20 survey to assess the impact of the COVID-19
pandemic on library services. The impact extended into FY22, so we will continue with most of
these questions this year. Answer Yes or No to the following questions if you know for sure that you
provided the listed service or not. If you aren't sure, leave the question blank.

I01   Were any of the library's outlets   No
physically closed to the public for any period of
time due to the Coronavirus (COVID-19)
pandemic? (YES/NO)

- Hours open clarification: An outlet is
  considered physically closed when the
  public cannot access any library buildings
  or bookmobiles, regardless of staff access. A
  building can be physically closed but still
  offer virtual or "curbside" services outside
  the building.

I02   Did library staff continue to provide   Yes
services to the public during any portion of the
period when the building was physically closed to
the public due to the Coronavirus (COVID-19)
pandemic? (YES/NO)

- Services to the public can include providing
  reference service, hosting virtual
  programming or recorded content, curbside
  delivery, etc. Staff can be located or home
  or in a closed library while providing these
  services.

I03   Did the library allow users to complete   Yes
registration for library cards online without having
to come to the library DURING the Coronavirus
(COVID-19) pandemic? (YES/NO)

I04   Did the library provide reference service   Yes
via the Internet or telephone during the
Coronavirus (COVID-19) pandemic? (YES/NO)

I05   Did the library provide 'outside' service   Yes
for circulation of physical materials at one or more
outlets during the Coronavirus (COVID-19)
pandemic? (YES/NO)

- Includes any contactless or minimal contact
  provision of circulation items. Similar terms
  could include curbside, vestibule, or porch
  pickups, delivery (mail or drop-off), drive-
  thru, etc. NOTE: Circulation of these items
  should be reported as circulation in the
  appropriate category in section F.

I06   Did the library intentionally provide   Yes
access to Wi-Fi Internet access to users outside the
building at one or more outlets DURING the
Coronavirus (COVID-19) pandemic? (YES/NO)

I07   Did the library increase access to WI-FI   No
Internet access to users outside the building at one
or more outlets during the Coronavirus (COVID-
19) pandemic? (YES/NO)

I08   Did library staff work for other   No
government agencies or nonprofit organizations
instead of, or in addition to, their normal duties
during the Coronavirus (COVID-19) pandemic?
(YES/NO)

- NOTE: Include reassignments to other
  government agencies (e.g., to provide
  unemployment claims), as well as other
  activities such as the use of library staff to
  distribute school lunches and other
  materials. Volunteering during work hours
  would count, but volunteering off hours
  would not.

I09   Does the library check out WIFI hotspots Yes
for use outside the library? (YES/NO)

I10   As of June 30, 2022, does the library   No
charge overdue fines to any users when they fail
to return physical print materials by the date due?
(YES/NO) NEW

All libraries submitting an annual survey must also submit a Signature Page to certify accuracy. This
document is also included in the Print Application Form. Click here to print off the form, sign it, and
return it to Toni Blair as listed on the document.