

**MINUTES OF THE KEOKUK PUBLIC LIBRARY
BOARD OF TRUSTEES
May 20, 2024**

1. **ROLL CALL:**

Ed Bazow	— Present	Sue Morgan	— Present
Joe Fierce	— Absent	Rex Muston	— Present
Kristal King	— Absent	Steve Pribyl	----Present
Kathy Marion	----Present	Renee Tatroe	--- Present
Robin McKray	--- Absent		

2. **AGENDA/CONFLICTS OF INTEREST:**

Vice-President Muston called the meeting to order at 4:33 pm. A motion to approve the agenda was made by Bazow. Pribyl seconded the motion. All were in favor and the motion passed. There were no conflicts of interest.

3. **MINUTES OF THE PREVIOUS MEETING:**

The minutes of the April 15, 2024, meeting was presented for review. A motion to approve the minutes was made by Morgan. Pribyl seconded the motion. All were in favor and the motion passed.

4. **PUBLIC PRESENTATION OR DISCUSSION WITH THE BOARD:**

A discussion of the parking lot to the west of the library occurred. It was felt that signage might be a contributing factor to the reason the lot is not used, as the Do Not Enter signs might be discouraging people from using the lot. It is something that needs looking into.

5. **APPROVAL OF FISCAL RESPONSIBILITIES:**

Bills were presented to the board for review. A motion to pay all bills and salaries was made by Bazow. Marion seconded the motion. All were in favor and the motion passed.

6. **REPORTS:**

a. **LIBRARIAN'S REPORT:**

Winkler reported on the following items:

- We recently added three more hotspots for a total of fourteen circulating and there is still a waiting list. Bazow wondered if we needed to add a few more to help with the wait time. I replied that it moves along quickly since they only check out for one week. We are also only allowed to purchase so many each year. We will most likely get more when the window opens for purchasing.
- We officially received the email informing us that we are once again accredited at Tier 3, the highest level, by the state. When the certificate arrives, I will do a press release.
- I was invited to participate in the introduction dinner and interview process for the city administrator position and did attend both.

- I attended a Director's Roundtable in Washington, IA last week, where twenty-five directors and four state library employees had a discussion regarding "libraries are Forever" and the different areas that applies to.
- The library park's grand opening will take place this Saturday, May 25 at 3pm.

A motion to accept the librarian's report was made by Morgan. Pribyl seconded the motion. All were in favor and the motion passed.

b. **KPL Board/Foundation Liaison report:** Bazow reported on the following:

- The park signage is done and is yet to be installed.
- The lien waivers have been received from all except Mark Stanley.
- The replacement of the lettering for the 5th and High entrance is still being discussed.
- The plaza lights issue has been resolved and Carissa is still working on the festoon.
- Newberry has been finishing the contract requirements by replacing some dead plants and cleaning things up. They are also putting in new things near the water feature.
- The amphitheater area is still waiting to be named.
- The nominating committee was appointed.

Building and Grounds:

- The elevator encountered another issue and was not working. Schumacher was called and for once it is something that is covered by them. They fixed the problem temporarily and had to order a part for a more permanent fix.
- Bazow inquired if there had been any progress on the back entryway and there had not been.

UNFINISHED BUSINESS:

- a) **None.**

NEW BUSINESS:

- a) **Elect nominating committee:** Winkler explained exactly what the nominating committee does for the newer members and informed the board that Kristal had expressed interest in having Tatroe and Morgan serve on this year's committee. After some discussion, they both agreed to serve on the committee.
- b) **Consideration of bid from Frank Millard for bathroom:** a proposal to bring hot water to both public bathrooms in the lobby was presented to the board. Option #1 involved installing a pump with a new water line from the current water heater. Option #2 was for installing a point of use water heater in the men's bathroom to serve both restrooms. After

board discussion, a motion to go with Option #2 was made by Morgan. Tatroe seconded the motion. All were in favor and the motion passed.

- c) **Consideration of stencil placement on library sidewalks:** Two stencils were gifted to us through the Main Street Keokuk office a while back. One is a butterfly with the alphabet on the wings and the other a lily pond with numbers. They will need to be painted onto the sidewalks near the library and Winkler is asking for directions on where they should go. Discussion ensued. A motion to place a stencil on each side of the front sidewalks, just past the main entryway area, was made by Morgan. Tatroe seconded the motion. Bazow, Muston, and Pribyl voted yes. Marion voted no. The motion passed.

BOARD CONTINUING EDUCATION: OverDrive/Libby/Bridges Overview

ADJOURNMENT:

The meeting adjourned at 5:19 pm. The next meeting will be held on Monday, June 17, 2024, at 4:30 pm in the lower-level meeting room.