

**MINUTES OF THE KEOKUK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
January 17, 2022**

1. **ROLL CALL:**

Ed Bazow	— Present	Marsha Kirk	--- Absent
Joe Fierce	— Present	Mike Marsden	— Absent
Nancy Graham	— Absent	Robin McKray	— Present
Kristal King	— Absent	Rex Muston	— Present

2. **AGENDA/CONFLICTS OF INTEREST:**

Vice President Muston called the meeting to order at 4:40 pm. A motion to approve the agenda was made by Bazow. McKray seconded the motion. Due to lack of a quorum, the motion was unable to be approved. There were no conflicts of interest.

3. **MINUTES OF THE PREVIOUS MEETING:**

The minutes of the December 20 2021 meeting were presented for review. A motion to approve the minutes with the correction was made by McKray. Fierce seconded the motion. Due to the lack of a quorum, the motion was unable to be approved.

4. **PUBLIC PRESENTATION OR DISCUSSION WITH THE BOARD:**

None.

5. **APPROVAL OF FISCAL RESPONSIBILITIES:**

Bills were presented to the board for review. A motion to pay all bills and salaries was made by Bazow. Fierce seconded the motion. Due to the lack of quorum, the motion was unable to be approved.

6. **COMMUNICATIONS AND PETITIONS:**

None.

7. **REPORTS:**

a. **LIBRARIAN'S REPORT:**

Winkler reported on the following items:

- Memorials were received for Jan Allen and Bernard Logsdon. A general donation was received from Dr. Phil and Jeanne Caropreso.
- Binge Boxes are a new addition and are now available to check out. This is a box of 5 movies with certain themes like “Winter Sports” and “Romantic Sparks”, that patrons can check out for two weeks prepackaged and ready to go.
- Trisha was contacted by Climax who saw our post about the Girls Who Code program and reached out to see about possibly helping with funding. She will be meeting with them to discuss our needs—we would like to replace the chrome books that we have and will see if that falls into their ideas as well.
- 1000 Books Before Kindergarten is underway. It was implemented on January 12 and while we hadn't heard back from Rotary, we went ahead with it. The

kids will receive a brag tag for each 100 books read and a post on our Facebook page.

- The library was closed due to weather on Saturday, January 15.
- J&S has been purchased by Access Systems and the new company will be moving to a Managed IT plan—under that type of plan, they manage all the aspects of our IT and will no longer be offering the call and fix-it method we have been using. They are working on the assessment and then will present to me the results and the price for this new plan.

A motion to accept the librarian's report was made by Fierce. McKray seconded the motion. Due to the lack of a quorum, the motion was unable to be approved.

- b. **KPL Board/Foundation Liaison report:** Bazow reported that the Foundation had met on December 21 and discussed the following:

- ✓ The ongoing troubles with the water feature
- ✓ Cameras for the park
- ✓ The CAT grant
- ✓ Brick Fundraiser

**Building and Grounds:** No report this month.

### **UNFINISHED BUSINESS:**

- a) **Space Consultant Plan:** Winkler reported that she had been researching companies to provide new shelving fixtures and furniture for the new pieces that will be needed. She contacted another library and spoke with them about their renovation and found out that they highly recommended Library Furniture International, a company out of Ankeny, IA. Winkler reached out to them and their sales manager Dustin Walker-Woods is scheduled for a visit to talk about what we need on January 31.

She also reported that she had been in communication with Public Works Director Robert Helenthal and Bob Weis about using the public works employees to move the shelving around for us. They are more than willing to help move things around, but are not comfortable in taking down the curved wall or moving the two desks so other arrangements will have to be made for those items.

### **NEW BUSINESS:**

- a) None.

### **ADJOURNMENT:**

The meeting adjourned at 6:30 pm. The next meeting will be held on Monday, February 28 at 4:30 pm in the lower level meeting room. Please note the date change due to President's Day.